

प्रारूप-9
नियम 8(2) देखिये

संख्या 01757/2024-2025

दिनांक 10/09/2024



सोसाइटी के नवीनीकरण का प्रमाण-पत्र
(अधिनियम संख्या 21, 1860 के अधीन)

नवीनीकरण संख्या: R/AGR/07482/2024-2025

पत्रावली संख्या: AG-49364

दिनांक: 2009-2010

एतद्वारा प्रमाणित किया जाता है कि एस जी एफ आई सोसाइटी, परिसर राधाबल्लभ इन्का शाहगंज आगरा, आगरा, 282010 को दिये गये रजिस्ट्रीकरण प्रमाण-पत्र संख्या- 377/2009-10 दिनांक-12/06/2009 को दिनांक-12/06/2024 से पांच वर्ष की अवधि के लिए नवीनीकृत किया गया है।

1200 रुपये की नवीनीकरण फीस सम्यक् रूप से प्राप्त हो गयी है।



Digitally Signed By
(BIPUL KUMAR SINGH)

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Date: 10/09/2024 5:21:53 PM, Location: Agra.

जारी करने का दिनांक-10/09/2024

सोसाइटी के रजिस्ट्रार,
उत्तर प्रदेश।



:: नोट ::

यह नवीनीकरण प्रमाणपत्र संस्था के हित में निर्गत किया जा रहा है जो संस्था के अन्यथा विधिपूर्वक पंजीकृत रहने की दशा में ही मान्य हैं। इस नवीनीकरण प्रमाण पत्र से किसी आवेदक, प्रबंध समिति अथवा किसी अन्य संबद्ध/असम्बद्ध व्यक्तिके किसी दावे, अधिकार, अनुतोष अथवा मान्यता की पुष्टि नहीं होती है तथा इन प्रयोजनों हेतु इस नवीनीकरण प्रमाण पत्र का प्रयोग किसी न्यायालय में मान्य नहीं है। इस प्रमाण पत्र को केवल संस्था हित में निर्गत किया जा रहा है तथा किसी व्यक्ति विशेष के पक्ष में यह पठनीय नहीं होगा।



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Government of Uttar Pradesh

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यह जनरल स्टाम्प पेपर SCHOOL GAMES FEDRATION OF INDIA

जिला लखनऊ फाइल नं० 15-49369

के साथ संलग्न है।
अशोक मृति पत्र एवं निवेदनिका,

वसिष्ठ सहायक
कार्यालय निदेशक कर्म सौसाइटीज एवं विदस
11/09/24

Statutory Alert:

1. The authenticity of this Stamp certificate should be verified at 'www.shcilestamp.com' or using e-Stamp Mobile App of Stock Holding. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
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SCHOOL GAMES FEDERATION OF INDIA
DRAFT OF MEMORANDUM OF ASSOCIATION AS
AMENDED ON JUNE, 2024



Name: The name of the society shall be "SCHOOL GAMES FEDERATION OF INDIA.(SGFI)"

Registered Office: of the society shall be situated at 18, Park Road, Directorate of Secondary Education Campus, Lucknow, U.P., and in addition to it a sub office may be established any wherein India following the decision of the Society under information to the Registrar of Societies.

3. **The jurisdiction** of the society shall be All India.

4. **Objectives:** The aims and objects for which the society is established, are as under: -

- i. SGFI is a society registered with the registrar of the societies Uttar Pradesh under the Societies Registration Act, 1860 as a sole National School Games Federation, hence no other entity shall be entitled to represent itself as a National School Games Federation in India, or as State Games Federation of the respective state.
- ii. SGFI is an autonomous body without any political affiliation and is neutral in politics and religion. It strictly prohibits discrimination concerning political affiliation, religion, belief, gender, language, region, national or social origin, economic status, birth, or race.
- iii. The objects of the Federation are to coordinate and conduct a broad range of school sporting programs for all students commensurate with their age and ability in an educational environment by:-

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- iv. developing sports and games following the principles of autonomy, objectivity and transparency of organization according to the fundamental norms of Olympism enshrined in the Olympic Charter; developing sports spirit with impeccable ethics and good governance commensurate with global standards;

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- vi. operating within a framework of national policies, and guidelines for the development and conduct of sports in schools;
- vii. ensuring that educational outcomes form all school-based sporting programs/activities;
- viii. liaising and working with, and promoting co-operation between Union, state, and local organizations in respect of school sports at international national, state, and local levels;
- developing leadership in the area of sports development and programming other key educational issues related to the sport;
- identifying and maintaining standards in a transparent and neutral manner in the participation of students in school sports;
- xi. acting as a forum for harnessing sports talents arrange effective practice in the development of sporting programs in the country;
- xii. identifying and further developing the links between sport and relevant learning areas (Health and Physical Education) and moral education;
- xiii. providing opportunities for students in sports within and beyond state and union boundaries and representing India in all the international school sports organisations e.g. ISSF, as a sole representative of the country ;
- xiv. involving students in the leadership of their sporting programs;
- xv. maintaining and enhancing the quality of those teachers and other volunteers who develop sporting programs for students;
- xvi. pursuing such financial arrangements, including sponsorship and marketing opportunities, as are appropriate to further the interests of school sports;
- xvii. ensuring that the Ministry of Youth Affairs and Sports Government Of India is kept informed of developments in school sports making recommendations to the National Sports Development Code & National Code for Good Governance in Sports, 2017. regarding policy and new initiatives;

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- xviii. promoting and publicising the range of sporting activities conducted in schools to help youngsters develop important life skills including adaptability, leadership, team work and time management.

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The name, address, occupation and designation of the present members of the governing body to whom the management of the society is entrusted, as

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required under the Societies Registration Act, 1860, are as follows:-

S. No.	Name (Full in Capital)	Father's Name	Address	Occupation	Designation in the society
1	SHRI DEEPAK KUMAR, IAS	Shri Gauri Shankar Singh	Additional Chief Secretary, Department of Secondary Education, Government Of U.P.	Service	President
2	SHRI MUKHTEJ SINGH BADESHA	Late Shri Harijender Singh	Director Sports, Vidya Bharti Akhil Bhartiya Shiksha Sansthan, Raipur (C.G.)	Service	Vice President-I
3	SHRI RAVI KUMAR GUPTA, IPS	Shri Shyam Babu Gupta	ADG & Director Sports & Youth Welfare M.P.	Service	Vice President-II
4	DR. AMARJEET KUMAR SHARMA	Late Shri Milkhi Ram	Basant Vihar H. No.95, Rakkar Colony, Una Himachal Pradesh-174303	Service	1/c Secretary General
5	SHRI VISHMAY VYAS	Shri Ranjeet Vyas	Sports Authority Of Gujrat Near Kh-3, Circle, Besides EVM Warehouse, Vavol, Gandhi Nagar, Chiefcoach, Gujrat	Service	Treasurer
6	SHRI NEVEDAN DAS PATOWARI	Shri Prasanna Kumar Das	Director Sports & Youth Welfare Assam, Rudra Singha Sports Complex, Super Market, Dispur Guwahati-6, Assam	Service	Joint Secretary-I
7	DR. AMARJEET KUMAR SHARMA	Late Shri Milkhi Ram	Basant Vihar H. No.95, Rakkar Colony, Una Himachal Pradesh-174303	Service	Joint Secretary-II
8	SHRI N. R. MURALI	Shri N. S. Raghvan	Joint Commissioner, Kendriya Vidyalaya Sangathan (H.Q.), 18	Service	Member E.C.



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कार्यालय उप निबंधक फर्मे सोसाइटीज एवं विदुस
ख. पणारी, जयपुर, राजस्थान



				Institutional Area, Saheed Jeet Singh Marg, New Delhi.		
9	SHRI M NAGARATHINAM	Shri M. MutthuKamatchmi		Stadium Officer SADT Tennis Stadium, Nungambakkam, Chennai-34	Service	Member E.C.
10	DR. VIJAY DUM	Shri B. M. Datta		Principal, Modern School, Bara Khammba Road, New Delhi & Director Sports I.P.S.C.	Service	Member E.C.
11	SHRI BHAGWATI SINGH	Shri Harinaam Singh		Joint Director Camp Office Director Of Secondary Education U.P.	Service	Member E.C.
12	SHRI PAIMONG MOG	Shri Mon Chabai Mog		Directorate Youth Affairs & Sports, Government Of Tripura Office Lane Agartala, Tripura	Service	Member E.C.

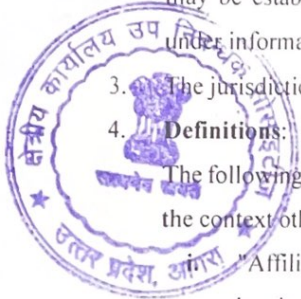
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आगरा क्षेत्र आगरा
14/09/20

RULES AND REGULATIONS AS AMENDED ON

....JUNE, 2024

1. The name of the society is "SCHOOL GAMES FEDERATION OF INDIA (SGFI)".
2. The registered office of the society shall be at 18, Park Road Directorate of Secondary Education Campus, Lucknow, U.P. and in addition to it a sub-office may be established anywhere in India following the decision of the Society under information to the Registrar of Societies.



3. The jurisdiction of the society shall be- All India

4. Definitions:

The following terms used herein shall have the meanings ascribed thereto unless the context otherwise requires:

- i. "Affiliate" shall mean, an organisation that is affiliated and recognised by the SGFI and shall include, without limitation, district and local federations, where applicable,
- ii. "Board" shall mean a Board of Management(BoM) or equivalent governing body of SGFI,
- iii. "Board Member" shall mean a member of the Board,
- iv. "CEO" shall mean Chief Executive Officer of SGFI,
- v. "Eminent Athlete" shall mean an athlete who has either won an Olympic medal, World Championship medal, Asian Games medal, Commonwealth Games Medal or a World Cup medal (or any of their respective Sub-editions) or, in the absence of any of the above in the particular sporting discipline, has won the Senior National/State Championship,
- vi. "Government" shall mean the Government of India, Ministry of Youth Affairs & Sports,
- vii. "Government Observer" shall be a person appointed by the Government of India to observe the conduct of elections of the SGFI,
- viii. "Government Servant" shall mean a person employed by a state or central government organisations and drawing his/her salary and perks from government exchequers directly,
- ix. "IOA" shall mean the Indian Olympic Association,
- x. "IOC" shall mean the International Olympic Committee, the

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Governing Body of the Olympic Games.

- xi. "Immediate Relative" of a person shall mean his/her parent, spouse, parent of spouse, sibling, spouse of a sibling, sibling of the spouse, son, daughter, son-in-law or daughter-in-law,
- xii. "International Federation" shall mean a federation recognised by the IOC in respect of an Olympic sport or a federation that regulates the sport at the international level in respect of a non-Olympic sport,
- xiii. "Member" shall mean, every type of member of the SGFI and the term "Membership" shall have the corresponding meaning,
- xiv. "Model Election Guidelines" shall mean the model election guidelines provided in the National Sports Development Code of India as may be revised by the Government from time to time,
- xv. "MYAS" shall mean, the Ministry of Youth Affairs and Sports Government of India,
- xvi. "National Games Organisations" having presence in more than fifty percent of the States and U.Ts. of the Union of India,
- xvii. "NOC" or "National Olympic Committee" shall mean the multi-sport organisation in India recognised as the National Olympic Committee under the Olympic Charter,
- xviii. "NSF" or "National Sports Federation" shall mean an organisation or body authorised to govern a particular sport or sport in India,
- xix. "Office Bearer(s)" shall mean members of the Board who are elected to named offices with designated responsibilities and governing obligations,
- xx. "Olympic Charter" shall mean the Charter adopted by the IOC to advance the Olympic movement,
- xxi. "Public Authority" shall mean an authority as defined in clause 2(h) of the Right to Information Act, 2005,
- xxii. "Sports Code" shall mean the National Code for Good Governance in Sports, 2017 as amended from time to time,
- xxiii. "State(s)" shall mean and include each state of the Union of India and each of its union territories,
- xxiv. "State Sports Federation" shall mean an organization or body authorised to govern a particular sport or sports at school level in a State as duly recognized by the applicable NSF as a Member,



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- xxv. "SGFI", earlier known as SGFI Society, means the School Games Federation of India,
- xxvi. "Federation", in short SGFI may be termed as the Federation,
- xvii. The Act means the Societies Registration Act, 1860 and includes any regulations made there under,
- xviii. "The Registrar" means the Registrar of the Societies Uttar Pradesh and
- xxix. "Society" means 'School Games Federation of India' Society.

MEMBERSHIP

5. Eligibility and types of Membership: There shall be the following types of membership.

1. **Federation member:-**

The Education Department or Sports Department of all the states and union territories responsible for organising school sports in the State or UT and accredited by the respective government may become a Federation Member of the School Games Federation of India. Every Federation Member shall have the right to send two authorised representatives, with one vote each, to the General Body of the SGFI.

2. **Affiliate member:-**

School Games Federation of India may provide affiliation to those national-level organisations those are working in the field of school education and organising school sports competitions. Such organisations shall be known as the Affiliate Members of the School Games Federation of India. Every Affiliate Member shall have the right to send only one authorised representative, with one vote, to the General Body of the SGFI.

3. **Admission of new members**

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- a. In addition to the erstwhile membership of the SGFI Society, new membership of the Federation shall be approved by the Board—

- i. The resolution to accept the membership must be recorded in the minutes of the Board meeting; and

ii. The Chief Executive Officer or officer in charge of the office must, as soon as practicable, enter the name, postal address, and electronic address of the new Federate and Affiliate, Member, and the date of admission, in the register of membership of SGFI.

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- b. An applicant becomes a member and, is entitled to exercise the rights of membership of the Federation from the date the General Body approves the applicant's application for membership.
- c. The rights of a member (including the right to vote) who has not paid the annual subscription by the due date are suspended until the subscription is paid.

4. Membership Fee:

(a) The annual fee shall be ₹ 2,00,000/- (Two Lac only) for every Federate and Affiliate Member. The General Body may revise the amount of the annual subscription every 4 (four) years on the recommendation of the BoM.



(b) There shall be two representatives for each Federate Member i.e. State & UT. For this provision, the expression 'State' shall refer to a State or Union Territory recognized as such by the Union of India. The decision to accord the status of State School Games Representative to an applicant State Unit or the determination of whether the State Unit has lost/retained its status as a State School Games Representative shall be taken by the General Body of SGFI by a simple majority of members present and voting provided that a quorum of the Members of the General Body who are entitled to vote in meeting is satisfied. It shall be open to the President, SGFI at his/her sole discretion to appoint an ad-hoc committee at least of 3 members and maximum of 5 members to undertake a factual enquiry in this regard and place its written findings and recommendations before the General Body at least fifteen (15) days before the meeting of the General Body at which this matter is to be discussed. The composition and nomination of the ad-hoc committee shall be at the sole discretion of the President, SGFI. The decision of the General Body shall be final and binding on all applicants.

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5. Suspension of Members:

(a) A member may be suspended from Membership of SGFI for

- i. any violation of the terms of the present Constitution or

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ii. any conduct detrimental to the reputation or functioning of SGFI.

(b) The Board of Management by way of its decision shall issue a Show Cause Notice to the Member through either postal or electronic mode detailing the grounds on which its suspension is being contemplated and inviting a response. Such Show Cause Notice shall be accompanied by all relevant documents referenced in the Show Cause Notice or otherwise relevant to the grounds on which suspension is being contemplated. The Member shall be granted thirty (30) days from the date of such Show Cause Notice to reply to the grounds on which its suspension is being sought. The Show Cause Notice and reply, if any, given by the Member, shall be circulated among the BoM at least fifteen (15) days before the meeting at which the vote on the suspension of the Member is tabled.



(c) Where the **Board of Management** is satisfied that failure to take immediate action would cause irreparable prejudice to the reputation and/or functioning of SGFI, it may, by way of a written communication recording such satisfaction as well as the relevant facts and reasoning accompanying the same, suspend a Member with immediate effect. Such suspension shall be placed before the General Body at its immediate next meeting along with any response received from the suspended member. A member suspended by the Board of Management shall be granted thirty (30) days to respond in writing to the grounds of suspension and such response shall be circulated to the General Body at least fifteen (15) days before the meeting at which the vote on the suspension of the Member is tabled.

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The suspension must be confirmed by a majority of the members of the General Body present and voting. Provided the quorum of the General Body is complete.

(d) A suspended member shall lose all rights and privileges of a Member under this Constitution of the society and other Members shall not engage in any sporting activities with a suspended Member.

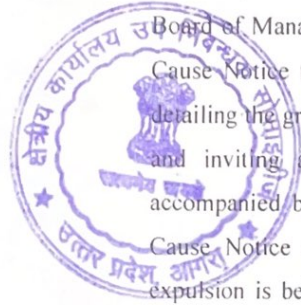
(e) A suspended member may be reinstated at any time following the revocation by a simple majority of the members of the General Body present and voting.

6. Expulsion of Members:

(a) A Member may be expelled in the event of:

- i. Persistent and serious violation of this Constitution and any regulations or decisions issued by SGFI under this Constitution causing irreparable prejudice to the reputation and functioning of SGFI.
- ii. Failure to fulfil its financial obligations towards SGFI.

(b) The General Body of SGFI may expel any Member by a simple majority of members present and voting. Provided that before a vote on the expulsion of Member is undertaken by the General Body, the



Board of Management by way of its decision shall issue a Show Cause Notice to the Member by both postal & electronic mode detailing the grounds on which its expulsion is being contemplated and inviting a response. Such Show Cause Notice shall be accompanied by all relevant documents referenced in the Show Cause Notice or otherwise relevant to the grounds on which expulsion is being contemplated. The Member shall be granted a period of thirty (30) days from the date of receipt of such Show Cause Notice to reply to the grounds on which its expulsion is being sought. The Show Cause Notice and reply, if any, by the Member, shall be circulated to the General Body at least fifteen (15) days before the meeting at which the vote on the expulsion of the Member is tabled.

7. Register of Membership

a. The Chief Executive Officer or officer-in-charge must keep and maintain a register of representatives of federate and affiliate members that includes—

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i. For each current member—

- (a) the member's name;
- (b) the postal address for notice last given by the member;
- (c) the electronic address (Email & Phone No./ WhatsApp) for notice last given by the member;
- (d) the date of becoming a member;
- (e) If the member is a Federation or Affiliate member, a note to that effects

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- (f) any other information determined by the Board; and
- ii. for each former member, the date of ceasing to be a member.
- b. Any member, at a reasonable time and free of charge, inspect the register of Federation members.

GENERAL BODY

6. Composition of General Body

The General Body of the SGFI shall consist of all types of members having two representatives from each federation member and one representatives from an affiliate member. Thus every Federation Member has two votes exercisable by two representatives of each State or UT and each Affiliate Member shall have only one vote exercisable by the single representative.

7. Annual General Meetings (AGM) of the General Body

- a. The Board must convene an Annual General Meeting of the Federation to be held within 3 months after the end of each financial year.
- b. The Board may determine the date, time, and place of the Annual General Meeting.

8. Special Meetings of the General Body

- a. Any general meeting of the Federation, other than an Annual General Meeting is a Special General Meeting of the General Body of the Federation.
- b. The Board may convene a Special General Meeting whenever it thinks fit.
- c. No business other than that set out in the notice may be conducted at the meeting without the permission of the President.

9. A Special General Meeting held at the request of the members

- a. The Board must convene a Special General Meeting of the General Body of the Federation if a request to do so, is made by at least two-thirds of the total number of Federation members entitled to vote.

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- b. A request for a Special General Meeting must—

- i. be in writing; and
- ii. state the business to be considered at the meeting and any resolutions to be proposed; and
- iii. include the names and signatures of delegates of the Federation members requesting the meeting; and

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कार्यालय निबंधक फार्म सोसाइटीज एंड फेडरेशन
ए. आगरा क्षेत्र, आगरा

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- iv. be given to the BoM.
- c. A special general meeting convened by Federation members
 - i. must be held within 3 months after the date on which the original request was made; and
 - ii. may only consider the business stated in that request.

10. Notice for Meetings of General Body-

- a. The notice must be given at least 15 days before the date fixed for such meeting of the General Body to each Federation member entitled to vote through post or electronic communications.
- b. The notice must—
 - i. Specify the date, time, and place of the meeting; and
 - ii. indicate the general nature of each Agenda Item of business to be considered at the meeting; and

11. The quorum at General Body Meetings: No business may be conducted at a general body meeting unless a quorum of Federation members entitled to vote is present as below:-

- a. The quorum for a general body meeting is the presence of a minimum of 50% of the total members of the General Body.
- b. If a quorum is not present within 30 minutes after the notified commencement time of a general meeting—
 - i. In the case of a meeting convened by, or at the request of, Federation members—the meeting must be dissolved; and
 - ii. in any other case—
 - (a) The meeting must be adjourned to a date not more than 21 days after the adjournment; and

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- (b) notice of the date, time, and place to which the meeting is adjourned must be given at the same meeting and shall be confirmed by notice given to all members entitled to vote as soon as practicable after the meeting through electronic communication.

- (c) The quorum for an adjourned meeting of the General Body shall be one third (1/3rd) of the total members of SGFI. The members present at such adjourned meeting may transact only the business for which the meeting was called.

12. Voting at the General Body Meetings

- a. On any question arising at a General Body meeting, the decision

shall be taken by the majority votes i.e. fifty 50%+1, of the member present & voting.

- b. If votes are divided equally on a question, the Chairperson of the meeting, has a second or casting vote.

13. Powers of the General Body of the Federation

- a. The General Body of the Federation has the power to do all things incidental or conducive to achieving its purposes.

- b. The Federation may—

- i. Conduct an election of the Board of Management 3 months before the expiry of the term of the present BoM as per the bye-laws of the federation read with Model Election Guidelines issued under the NSDC-2011; if the position of an office bearer in BoM is vacant it shall appoint any other member/office bearer to the vacant position for the rest period of the tenure of the present BoM by a simple majority.



- ii. Confirmation of the minutes of the previous Annual General Meeting and any Special General Meeting held before;

- iii. Deliberation and Decision on—

- a. the annual report of the Board on the activities of the Federation during the preceding financial year;
- b. the financial statements of the Federation for the preceding financial year submitted by the Board; and
- c. the Annual Action Plan along with the Estimate of Income & Expenditure of the SGFI for the next year.

- iv. Drawing and notifying the Advance Calendar for Sports Events for the ensuing year.

- v. Acquire, hold and dispose of movable and immovable (real) or personal property;

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- vi. Open and manage operation of accounts with banks or other financial institutions;

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- vii. Invest its money in any security in which trust money may lawfully be invested;

- viii. raise and borrow money on any terms and in any manner as it thinks fit;

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- ix. secure the repayment of money raised or borrowed or the

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- payment of a debt or liability;
- x. appoint agents to undertake activities and transact business on its behalf;
 - xi. enter into any other contract, it considers necessary or desirable; and
 - xii. raise demand for grants-in-aid from national, international public/private donors and provide financial assistance to School Sports Bodies.
 - xiii. make rules and regulations to run the affairs of the federation according to the basic universal principles of good governance of Olympic and Sports Movements.
 - xiv. Constitute Special/Standing Committees and Sub-Committees for the smooth running of the federation's activities.
 - xv. the tenure of all such committee shall be co-terminus with the tenure of BoM



BOARD OF MANAGEMENT (BoM)

14. Composition of Board of Management

The Board of Management shall consist of a minimum of 12 and a maximum of 19 members inclusive of 7 office bearers. However, the present BoM shall be as follows-

- a. President- One
- b. Vice-Presidents- Two
- c. Secretary-General – One
- d. Joint Secretaries- Two
- e. Treasurer – One
- f. Executive Members- Five

15. Election of the BoM-

- a. The General Body shall, by simple majority of its Members present and voting adopt Rules and Regulations governing the conduct of free and fair elections in consonance with the Model Election Guidelines for the National Sports Federation with necessary modifications.

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The election of Office-Bearers shall be held every four (4) years preferably at least three (3) months before the expiry of the tenure of the existing board of management.

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- c. No person, against whom charges have been framed by a competent Court in India for offences of a serious nature under the Indian Penal Code/Prevention of Corruption Act, in respect of which, punishment of more than 2 years has been prescribed, shall be permitted to serve as an Office-bearer of SGFI.

16. Filling Casual Vacancies

If the position of any office bearer of the Board becomes temporarily or permanently vacant, the General Body of the SGFI must appoint any office bearer/member to the position on a temporary or permanent basis as soon as practicable after the vacancy arises.

17. Duties & Responsibilities of the Board

- a. The activities of the Federation must be managed by or under the direction of the Board.

- b. The Board may exercise all the powers of the Federation except those powers that this Byelaws or the National Sports Development Code of India require to be exercised only by the General Body of the Federation.

- c. The Board may—

- i. Appoint and remove staff;
- ii. establish committees/sub-committees consisting of delegates of Federation members with terms of reference it considers appropriate;
- iii. determine standing orders for the conduct of Board meetings and general meetings; and
- iv. make bye-laws, rules, regulations and policies with the approval of the General Body, for the operation of the Federation;
- v. The Board may delegate to a member, a committee, a Sub-committee or staff, any of its powers and functions other than this power of delegation; or a duty imposed on the Board by the bye-laws or any other law;

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- vi. The delegation must be in writing and may be subject to the conditions and limitations the Board considers appropriate;
- vii. The Board may, in writing, revoke a delegation wholly or in part;
- viii. With the approval of the General Body the BoM may frame and promulgate any rules and regulations to run the business of the

federation after the approval of the general body of the federation;

- ix. As soon as practicable after being elected or appointed to the Board, each Board member/office bearer must become familiar with these Bye-laws, NSDC-2011 and NCGGS-2017;
- x. The Board is collectively responsible for ensuring that the Federation complies with the NSDC-2011 or NCGGS-2017 and that individual members of the Board comply with these Bye-laws;
- xi. Board members must exercise their powers and discharge their duties with reasonable care and diligence;
- xii. Board members must exercise their powers and discharge their duties in good faith in the best interests of the Federation; and



- xiii. Board members or former board members must not make improper use of their position, or information acquired under holding their position to gain an advantage for themselves or any other person or to cause detriment to the Federation;

- xiv. In addition to any duties imposed by this Byelaws, a Board member must perform any other duties imposed from time to time by resolution at a general meeting;

- xv. To formulate the policy of SGFI and the principles on which it shall be carried out;

- xvi. To impose and enforce penalties, including fines, sanctions suspension and expulsion of members following this Constitution, for any violation of this Constitution or applicable Statutes, Rules and Regulations issued by the MYAS;

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- xvii. To appoint auditors to examine and certify the Accounts and Balance Sheet of SGFI annually and to fix their remuneration;

- xviii. To conduct general management and direction of SGFI;

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- xix. To recommend to the General Body membership of organizations which are eligible to obtain membership under the bye-laws of SGFI;

- xx. To decide cases of indiscipline, misconduct, protests, breaches of regulations, interpretation of Rules and Regulations and

impose suitable penalties against individuals, if necessary, subject to the right of appeal to the General Body;

- xxi. To approve disciplinary action and hear appeals against such action taken by subordinate bodies;
- xxii. To perform such other duties as may be assigned by the General Body;
- xxiii. To sanction foreign tours by teams and officials;
- xxiv. To appoint staff whenever required and to fix their remuneration;
- xxv. To make Rules and Regulations, SoPs and Guidelines for conducting All-India, Zonal and Open Championships and competitions;
- xxvi. To suspend any Member or sportsperson from the national competition for such period as may be specified, provided that no sportsperson or Member shall be suspended without due adherence to the principles of natural justice;
- xxvii. To reinstate any suspended sportsperson or Member upon reasonable cause being shown by such person for revocation of the suspension;
- xxviii. To appoint the Finance Committee, Technical Committees/Panel and any other subcommittees and to fix their terms of reference;
- xxix. To explain and interpret this Constitution and any other Rules and Regulations of SGFI and to render decisions on any matter not covered therein;
- xxx. To raise funds for SGFI and receive grants from the Government and any other authority and to administer the same;

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Steps by getting cooperation from such organizations;

Powers of the Office-Bearers

18. President-

- a. The President shall be the Head Executive of the Federation.
- b. The President shall be the Chairperson for any general body

meetings or any Board meetings.

- c. All the General Body or Board of Management Meetings shall be guided and controlled and presided by the President.
- d. If the President and both of the vice presidents are absent the Chairperson of the meeting may be an office bearer/member of the BoM preferred in order of the list as given in Rule-16 supra.
- e. The President shall enjoy, in addition to a deliberative vote in any decision of the General Body or Board of Management, a casting vote in the event of a tie.
- f. The President may spend up to Rs. 100,000 (Rupees One Lakh only) at a time in each Financial Year on behalf of SGFI without recourse to the Board of Management and/or General Body, and may further spend any amount beyond this limit subject to such expense with necessary particulars being placed before the next meeting of the Board of Management and approval of the Board of Management being obtained for such expense.
- g. The appointment of Officials, Coaches (including the National Coach), Observers, Managers etc. of Indian teams for various international tournaments shall be by and in the name of the President or an Office-Bearer/sub-committee to whom this function is delegated by the President.
- h. The President shall depute one or more officials in any National or Zonal meets.

- i. The President has the power to appoint the Chief Executive Officer and other officers as per the requirement of the Federation to look after the day-to-day functioning of the association and its activities with the approval of the BoM.

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19. Vice President-

- a. In the absence of the President, either of the two Vice-Presidents shall discharge the duties of the President. The Vice President shall be responsible for conducting the business of the board of

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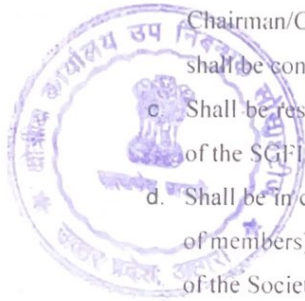
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management and conducting the AGM.

20. The Secretary-General

- a. The Secretary-General shall be responsible for carrying out all the decisions of the General Body, Board of Management and Committees and shall see that all the rules of the Society are observed by all the concerned and shall be subject to the general control and direction of the Board and the President inter alia.
 - b. Convene all the meetings of the General Body, Board of Management and Committees as determined by the President and shall keep minutes of all proceedings and resolutions of all such meetings to be correctly recorded in a book specially provided for the purpose and such minutes shall upon questions put and votes taken thereon to be signed by the Chairman/Chairperson at the meeting and when signed by him/her shall be conclusive evidence of the correctness of the entry
 - c. Shall be responsible for carrying out all correspondences in the name of the SGFI same as or otherwise directed by the President.
 - d. Shall be in charge of all records and documents (including the register of members) as may be necessary for the smooth and efficient working of the Society.
 - e. Shall have custody and maintain in proper order and condition, all trophies, souvenirs and seals and insignia of the Society of all moveable and immovable properties of the Society and maintain up-to-date stock book and have annual stock-taking made of all such properties.
 - f. Transact all official business of the Society.
 - g. Act as a convener of the Board of Management and General Body of the Society.
 - h. Exercise general supervision over the employees of the Society.
- Conduct all affairs of the Society according to its rules, regulations and by-laws.
- For cause to be collected all subscriptions and fees and get in with due diligence all other money, dues and payable to the federation; make the overall collection as and when received or released to the Treasurer and provide for such money as may from time to time, be needed for meeting the necessary expenses sanctioned by the Board of



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Management.

- k. Forward all bills for payment to the Treasurer up to the extent sanctioned in the budget estimates and after the approval of the President.
- l. Ensure that the accounts of the SGFI have been properly maintained by the Treasurer and are regularly audited.
- m. Prepare every year, the annual report on the working of the SGFI and place the same before the General Body after getting it duly approved by the BoM
- n. He/She can also give charge of its Secretary Generalship to the Joint Secretary with the approval of the BoM.

21. Joint Secretary-

a. In the absence of the Secretary-General, he shall discharge the duties of the Secretary-General.

b. Specific duties and powers can also be assigned to the Joint Secretary by the President with due approval of the Board of Management



a. Ensure the receipt of all money paid to or received by the Federation and that receipts are issued for that money in the name of the Federation; and

b. Ensure all money received is paid into the account of the Federation on the working day after receipt; and

c. Ensure that any payments authorized by the Board or by a general meeting of the Federation are made from the Federation's funds; and

d. Ensure the cheques and other payments are jointly signed by the President or Secretary General and Treasurer.

e. Ensure that the financial records of the Federation are kept following the accounting rules; and

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Co-ordinate the preparation of the Estimate of Income & Expenditure, Annual Statements of Accounts of the Federation and their approval by the Board before their submission to the Annual General Meeting of the Federation.

23. Chief Executive Officer(CEO)

a. There shall be a General Secretariat in the charge of the

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President/Secretary General. The Chief Executive Officer shall be appointed under the seal and signature of the President to function as the Chief Executive of the General Secretariat. The CEO shall have the necessary skills, qualifications and experience to run such organisations of equal scale or complexity. His services shall be procured after a search shortlisting and interviewing process under the supervision of the President of the Board. The terms and conditions of the employment of the CEO shall be determined by the Board of Management.

b. The Chief Executive Officer must perform such duties and functions which are required under the Byelaws under the directions of the Board.

c. The Chief Executive Officer must—

i. Maintain the register of members and

ii. Keep custody of the common seal (if any) of the Federation and, except for the financial records, all books, documents, and securities of the Federation.

iii. provide Federation members with access to the register of Federation members, the minutes of general meetings, and other books and documents; and

iv. perform any other duty or function imposed on the Chief Executive Officer by the BoM.



24. Legal Adviser

The President on the approval of the BoM shall appoint a legal Advisor who shall be a qualified Advocate having wide experience in the matter of Government and Non-Government Organisations, who shall be responsible for giving advice to the BoM upon such legal issues and

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performing such other duties of a legal character as may from time to time be assigned to him and discharge the functions as required under different laws of the land and Bye-Laws of the Federation. He shall

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represent the Federation in courts, tribunals, or other forums as and where required and shall be entitled to such remunerations as the board may determine.

Meetings of Board

25. Meetings of the Board

- a. The Board must meet at least 4 times each year at the dates, times and places determined by the Board.
- b. Special Board meetings may be convened by the President or any other office bearer of the board being authorised by the President.
- c. The President or Board may invite guests to attend a Board meeting and a guest may speak when invited to do so by the President.
- d. The Chief Executive Officer and Legal Adviser of the federation may be allowed to attend the board's meetings but they shall have no voting rights.

26. Notice of meetings

- a. Notice of each Board meeting must be given to each Board member no later than 7 days before the date of the meeting by post or electronic mediums.
- b. Notice may be given of more than one Board meeting at the same time.
- c. The notice must state the date, time, and place of the meeting.
- d. If a special Board meeting is convened, the notice must include the general nature of the business to be conducted.
- e. The only business that may be conducted at the Board meeting is the business for which the meeting is convened. Any other issue can be taken up for deliberation and decision only with the prior approval of the President

27. Extra-Ordinary Meetings

- a. In cases of urgency, a Board meeting can be held after 24 hours' notice which shall be conducted by video conferencing.
- b. Any resolution made at the Board meeting must be passed by the majority of the Board members entitled to vote at the meeting.

- c. The only business that may be conducted at an urgent Board meeting is the business for which the meeting is convened.

28. Quorum

- a. No business may be conducted at a Board meeting unless a quorum is present.

- b. The quorum for a Board meeting is the presence of 2/3rd of the

Board Members entitled to vote at the meeting.

c. If a quorum is not present within 30 minutes after the notified commencement time of a Board meeting—

- i. In the case of a special meeting—the meeting lapses;
- ii. In any other case—the meeting must be adjourned to a date no later than 14 days after the adjournment and notice of the time, date and place to which the meeting is adjourned must be given to all members.

iii. The quorum for an adjourned meeting of the Board of Management shall be one-half of the Board members. The members present at such adjourned meeting may transact only the business for which the meeting was called.



29. Voting

- a. On any question arising at a Board meeting, each Board member present at the meeting has one vote.
- b. A motion is carried if a majority of Board members are present and entitled to vote at the meeting vote in favour of the motion.
- c. If votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.

30. Conflict of interest

- a. A Board member who has a material personal interest in a matter being considered at a Board meeting must disclose the nature and extent of that interest to the Board.
- b. The Board member—
 - i. must not be present while the matter is being considered at the Board meeting; and
 - ii. must not vote on the matter.

31. Meeting of the BoM by Circulation

A decision of the BoM may be taken by circulation or video conferencing amongst its members in case of urgency when the meeting of the BoM cannot be convened in person. Any decision arrived at by such circulation/ video conferencing shall have to be placed before the next meeting of the BoM for confirmation and record.

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Disciplinary Rules & Procedures

32. Grounds for taking disciplinary action

The Federation may take disciplinary action against a Federation member if it is determined that the Federation member—

- a. has failed to comply with these Bye-Laws; or
- b. refuses to support the purposes of the Federation; or
- c. has engaged in conduct prejudicial to the Federation.

33. Disciplinary Committee

- a. If the Board is satisfied that there are sufficient grounds for taking disciplinary action against a Federation member, the Board must appoint a disciplinary committee to hear the matter and determine what action, if any, to take against the Federation member.

b. The members of the disciplinary committee—

- i. may be Board members, delegates of Federation members or anyone else; but
- ii. must not be biased against, or in favour of, the Federation member concerned.

34. Notice to Federation member

Before disciplinary action is taken against a Federation member, the Executive Officer must give written notice to the Federation member—

- i. stating that the Federation proposes to take disciplinary action against the Federation member; and
- ii. stating the grounds for the proposed disciplinary action; and
- iii. specifying the date, place and time of the meeting at which the disciplinary committee intends to consider the disciplinary action (the disciplinary meeting); and

35. Decision of the committee

- a. At the disciplinary meeting, the disciplinary committee must give the Federation member, or any delegates of the Federation member, an opportunity to be heard; and consider any written statement submitted by the Federation member;

b. After complying with the above, the disciplinary committee shall submit a report with recommendation to BoMand;

- c. The suspension of membership rights or the expulsion of a Federation member by the disciplinary committee under this clause shall take effect immediately after the vote is passed by appropriate level;

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36. Appeal

- a. A person whose membership rights have been suspended or who has been expelled from the Federation may give notice to the effect that the person wishes to appeal against the suspension or expulsion.
- b. The notice must be in writing and given—
 - i. to the BoM not later than one week after the vote to suspend or expel the person is taken; or
 - ii. to the CEO, not later than two days after the vote.
- c. If a person has given notice, a disciplinary appeal meeting must be convened by the Board as soon as practicable, but in any event not later than 45 days, after the notice is received.

- d. Notice of the disciplinary appeal meeting must be given to each Federation member entitled to vote as soon as practicable and must specify the date, time and place of the meeting; and state—



- (a) the name of the Federation member against whom the disciplinary action has been taken; and
- (b) the grounds for taking that action; and
- (c) that at the disciplinary appeal meeting the delegates of Federation members present must vote on whether the decision to suspend or expel the person should be upheld or revoked.

37. Conduct of disciplinary appeal meeting

- a. At a disciplinary appeal meeting—
 - i. No business other than the question of the appeal may be conducted; and
 - ii. The Board must state the grounds for suspending or expelling the Federation member and the reasons for taking that action; and

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- b. After complying with subclause (1), the delegates of Federation members present and entitled to vote must vote by secret ballot on the question of whether the decision to suspend or expel the Federation member should be upheld or revoked.

- c. A Federation member may not vote by proxy at the meeting.

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- d. The decision shall be upheld if not less than three-quarters of the votes of the delegates of Federation members voting at the meeting are cast in favour of the decision.

Grievance Redressal Procedure

38. Application regarding grievances-

- a. The grievance redressal procedure set out in this applies to disputes under this Byelaws between—

- i. a Federation member and another Federation member;
- ii. a Federation member and the Board;
- iii. a Federation member and the Federation.

- b. A Federation member must not initiate a grievance procedure about a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.



39. Parties must attempt to resolve the dispute

The parties to a dispute must attempt to resolve the dispute between themselves within 14 days of the dispute coming to the attention of each party.

40. Appointment of mediator

- a. If the parties to a dispute are unable to resolve the dispute between themselves within 10 days—

- i. notify the Board of the dispute; and
- ii. agree to or request the appointment of a mediator; and
- iii. attempt in good faith to settle the dispute by mediation.

- b. The mediator must be—

i. a person chosen by agreement between the parties; or

- ii. in the absence of agreement—

- a. if the dispute is between a Federation member and another Federation member—a person appointed by the BoM; or

- b. if the dispute is between a Federation member and the Board or the Federation—a person with suitable mediation qualifications appointed or employed by the BoM.

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c. A mediator appointed by the BoM may be a Federation member or former Federation member but in any case, must not be a person who -

- i. has a personal interest in the dispute; or
- ii. is biased in favour of or against any party.

41. Mediation process

- a. The mediator to the dispute, in conducting the mediation, must—
 - i. give each party every opportunity to be heard; and
 - ii. allow due consideration by all parties of any written statement submitted by any party; and
 - iii. ensure that natural justice is accorded to the parties throughout the mediation process.

b. If the mediation process does not resolve the dispute, the parties may seek to resolve the dispute following the National Sports Development Code of India guidelines or otherwise at the jurisdictional court of law.



FINANCE & ACCOUNTS

42. Source of funds

The funds of the Federation may be derived from annual subscriptions, donations, fund-raising activities, grants, interest, broad casting charges, corporate social responsibility funds, event entry fees and any other sources approved by the Board.

43. Management of funds

- a. The financial year of the SGFI shall be from April 1st to March 31st of the following year.
- b. The Federation must open an account with a Scheduled/nationalized Bank from which all expenditures of the Federation shall be made and into which all of the Federation's revenue/income shall be deposited.

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Subject to the limit of the budget sanctioned by the Annual General Meeting of the General Body, the Board may incur expenditures on behalf of the Federation.

- d. All cheque, drafts, bills of exchange, promissory notes, and other

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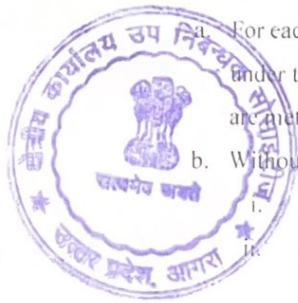
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negotiable instruments must be signed jointly by the president or the Secretary General and Treasurer or any other board member authorized by the board of management.

44. Financial records

- a. The Federation must keep financial records that—
 - i. correctly record and explain its transactions, financial position and performance; and
 - ii. enable financial statements to be prepared as required by the law of the land
- b. The Treasurer must keep in his or her custody, or under his or her control—
 - i. the financial records for the current financial year; and
 - ii. any other financial records as authorised by the Board.

45. Financial statements



- a. For each financial year, the Board must ensure that the requirements under the laws relating to the financial statements of the Federation are met.
- b. Without limiting sub-clause (a), those requirements include—
 - i. the preparation of the financial statements;
 - ii. If required, the review or auditing of the financial statements;
 - iii. the certification of the financial statements by the Board;
 - iv. the submission of the financial statements to the annual general meeting of the Federation.

46. Audit

- a. The Board must each financial year appoint a chartered accountant as auditor to hold office until the conclusion of the financial year.
- b. The Board must ensure that the financial records of the Federation are examined at least once in each financial year by the auditor appointed following subclause (a).

सत्य प्रतिलिपि
वरिष्ठ सहायक
कार्यालय उप निबंधक फर्म सोसाइटीज एव चिट्स
आगरा क्षेत्र, आगरा

MISCELLANEOUS MATTERS

47. Common seal

The Federation shall have a common seal containing the name of the Federation must appear in legible characters on the common seal.

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A document may only be sealed with the common seal by the authority of the Board. The common seal must be kept in the custody of the Chief Executive Officer.

48. Arbitration

Any dispute, difference or disagreement arising out of or concerning any provision of this Bye-laws or any other Rule or Regulation issued by SGFI or MYAS (to the extent relevant to the functions and powers of SGFI), or between Members of SGFI shall be referred to binding arbitration by a Sole Arbitrator to be appointed by the consent of the parties. The provisions of the Arbitration and Conciliation Act, 1996 shall apply to the conduct of such arbitration proceedings and the Courts at Lucknow shall have sole jurisdiction over any proceedings concerning the conduct of these arbitration proceedings.

49. Jurisdiction

School Games Federation of India may sue or be sued in the name of the President or the Secretary General of the Federation. All proceedings shall be subject to the exclusive jurisdiction of the Civil Courts and the High Court at Lucknow. A clause to this effect shall be included in every deed or contract executed by SGFI with any third party.

50. Dissolution

The Federation may be wound up as per the provisions of sections 13 & 14 of the Society Registration Act 1860.

51. Amendments to the Bye-laws

This Bye-laws may be amended by a two-thirds majority of the members of the General Body present and voting, in a meeting specially called for this purpose.

सत्य प्रतिलिपि

SECRETARY GENERAL

VICE PRESIDENT

वरिष्ठ सहायक
VICE PRESIDENT

PRESIDENT

कार्यालय निबंधक फर्म्स सोसाइटी लि. बिहार
आगरा क्षेत्र, आगरा
11/09/20